



Date: 22-Jan-2021

PHS ALUMNI ASSOCIATION

Minutes of Meeting

Topics Discussed	Conclusions/Outcomes	Primary Action Owner
Thank you note	Meeting started with a Thank you notes from Committee- - To School Committee to support for hosting the Inauguration Event. - To Sarat Mela Committee to support us for putting up a stall and allowing to utilize Sarat Mancha for Students Felicitation Event - To All volunteers and members for working hard to make Inauguration event a grand success and working with Sarat Mela Management committee	
Update of "Sarat Mela" Stall	Association Secretary Mr. Sudip Kumar Das, briefed the members about the arrangement and readiness of Sarat Mela Stall. Requested all members to try and be present at the stall as much as possible	All
Update of Student Felicitation	- Had an open discussion about the Event Schedule and Event Hosting and a plan was finalized - All Invitation letters have been delivered to the students. Everyone has agreed to be present - The Books, Memento and Certificates are ready	All

Fund Status	• Association Treasurer Mr. Bidyut Bhattacharya provided an update on Fund status. The fund collection has done so far will be able cover the expanses made and projected in near term for Students Felicitation and Registration • Association requested all members to come forward and donate generously as the association has future goals and funding is critically important • It was also re-iterated that no amount is small, everyone is encouraged to come forward and donate whatever they can. • As Promised a detail report of revenue and expanse will be published after these events are completed. Association committee will discuss and finalize a date when it will be best to publish the report.	All
Members Meet	A proposal was made to do a member meet in April May time frame.so that all members can meet and get to know each other well. The expanses will not be from Association fund. It will be separately collected from participant members. The details will be discussed in future meeting.	