

Date: 09/27/2020

PHS Alumni Association (Proposed)

Minutes of Meeting

Attendees – Dr. Buddadev Panja, Avilash Ghoshal, Sarojit Bera, Sukanta Mitra, Joy Bhowmick, Sumon Majumdar, Sudipta Mukherjee, Sudip Das, Bidyut Bhattacharya and Debashis Maity

Topics Discussed	Conclusions/Actions	Action Owner
<u>Updates from Last meeting</u>		
- Team reached out to eminent personalities and get their support.	- The idea is welcomed by all of them	- Team
- Getting a video message from them	- Does not look feasible. We will include some statements from them in the website and/or video	- Sudip.
- Complete the Video message	- Video to be finalized and published with few minor updates in next two weeks.	- Sarojit
- Website	- Website is mostly completed. The new domain has been purchased. Will finalize the website in next two weeks	- Sudip
- Rubber Stamp	- The rubber stamp is procured.	- Joy
- Felicitations of 10th and 12th pass outs	- With Current Covid-19 situation, this does not seem to be feasible currently. We will reassess at a later time when the situation is improved.	- Team
Reaching out to School authorities	A group of 4 – 6 members will reach out to School authorities in the next two weeks to inform them about the initiative and	Sudip, Avilash, Joy, Sudipta and

	probably will submit a memorandum as information.	other interested Members.
Registration of the Association	<p>It is understood that we need to register the association to be able to make meaningful progress from here. Team will identify all the details of registration requirements and share with group.</p> <p>Sudipta has generously volunteered to let one of his room to be used as official address of the association. For now, we will work on getting a rental agreement to be created that is needed for registration.</p>	<p>Bidyut</p> <p>Sudipta, Bidyut and Sudip</p>
Working Committee	<p>For registration we needed to form a committee. As we decided in our last meeting we discussed and collectively proposed a committee structure from the members who were able to invest time and energy for this cause so far and was present in the meeting provide their consent to be part of the committee. This committee is a starting working committee and it will have scope to add more people in executive positions as we progress. Below is the current proposed Committee structure</p>	All

President – Dr. Buddhadev Panja

Vice President(s) - Debashis Maity and Sarojit Bera

Secretary - Sudip Das

Joint Secretary(s) - Avilash Ghoshal and Joy Bhowmick

Treasurer – Sudipta Mukherjee

Joint Treasurer - Bidyut Bhattacharya and TBD

Public Relations Manager – TBD

Legal Advisor(s) – TBD

Cultural Secretary – TBD

Executive Members – Suman Majumdar, Sukanta Mitra, TBD1, TBD2, TBD3, TBD4, TBD5, TBD6

Members – all members in Whatsapp group

Note : We need more active participation for all of the members so that we can add them in the committee and make the committee complete.